

MMAESHIBE PHUTI DIBETE

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EXPERIENCE

02 JANUARY 2023 - CURRENT

DIRECTOR, ESTATE SUITE TRUST

- Heading the operations of the Company;
- Day to day administration of the Insolvent Estates, Companies, Close Corporations (CCs) and Deceased Estates;
- Advising Directors/Members of Companies/CCs respectively in what may be insolvent circumstances, liquidation applications, commencement and the administration of the insolvency processes;
- Advising Companies/CCs on Resolutions to pass when in financial distress;
- Attending Creditors Meetings on behalf of Creditors and, lodging and proving their claims;
- Represent employees with their claims against insolvent Companies and/CCs.

ATTENDED TO PROJECTS AND ACTIVITIES BY STUDENTS.14 MARCH 2016 – 15 DECEMBER 2022

ASSOCIATE AND DIRECTOR, EG COOPER MAJIEDT INC

- Managing the Insolvency/Business Rescue and Administration of Deceased Estates Departments;
- Responsible for the department budget and meeting monthly financial goals;
- Attendance to the other facets of the law such as Labour and Criminal Law;
- Day to day administration of the Insolvent Estates, Companies, Close Corporations (CCs) and Deceased Estates;
- Advising Directors/Members of Companies/CCs respectively in what may be insolvent circumstances, liquidation applications, commencement and the administration of the insolvency processes;
- Advising Companies/CCs on Resolutions to pass when in financial distress;

- Attending Creditors Meetings on behalf of Creditors and, lodging and proving their claims;
- Recovery of assets unduly disposed;
- Conducting criminal and civil trials;
- Represent employees in labour disputes against employers and regarding their claims against insolvent Companies and/CCs.

01 OCTOBER 2016 – 30 SEPTEMBER 2019

MEMBER (CHAIRPERSON), INDEPENDENT TRIBUNAL FOR SOCIAL ASSISTANCE APPEALS – DEPARTMENT OF SOCIAL DEVELOPMENT

- Adjudication as a Chairperson of the Tribunal;
- Adjudicate over appeals for rejection of grants;
- Conducts research on applicable law;
- Drafts report and make a finding.

18 JULY 2016 – 31 DECEMBER 2016

PART-TIME LECTURER, UNIVERSITY OF THE FREE STATE

- Presented Commercial Law classes;
- Conducted research on specific chapters of Commercial Law;
- Attended to projects and activities by students.

01 JULY 2014 – 11 MARCH 2016

INVESTIGATOR, PUBLIC PROTECTOR SOUTH AFRICA,

- Assess complaints received by the office;
- Conduct investigations on complaints relating to maladministration, improper and act/omission by persons in the employ of government which may result in improper prejudice to any person;
- Consultation with Complainants;
- Compilation of monthly statistical reports on investigations;
- Application of ADR mechanisms;
- Draft formal reports;
- Legal research and interpretation;
- Initiate hearings, and gather information and facts.

01 AUGUST 2013 – 30 JUNE 2014

**ESTATE CONTROLLER, MASTER OF THE HIGH COURT
(POLOKWANE)**

- Conduct research regarding the relevant statutes to ensure that the necessary requirements have been met and issue appointments on deceased estates, Trusts and Section 42(2) Certificates;
- Prepare and conduct interviews with relevant parties for proper filing of reporting documents and appointment of the Executor;
- Examine Liquidation and Distribution Accounts lodged by Attorneys;
- Correspond with Attorneys to finalize administration of estate process;
- Facilitate communication, consultation and co-operation with colleagues in order to advice, assist and guide members of the public accordingly during consultations.

18 JUNE 2012 – 31 JULY 2013

**TRAINEE INVESTIGATOR, PUBLIC PROTECTOR SA (LIMPOPO &
FREE STATE PROVINCE)**

- Assist with investigations conducted by Investigators and Senior Investigators;
- Assessment of complaints;
- Interviewing and advising Complainants;
- Draft formal reports (Assisted the Public Protector with Report No.3 of 2013/2014 regarding delay and/refusal by GEFP to pay pension benefits to a former employee of a Department);
- Legal research;
- Legal education through outreach.

01 APRIL 2011 – 15 JUNE 2012

**CANDIDATE ATTORNEY, UNIVERSITY OF THE FREE STATE LAW
CLINIC**

- Represented indigents in legal matters;
- Instituted Action and Application proceedings;
- Draft pleadings;
- Appearance in Magistrate and Regional Court in criminal and Civil matters;
- Application of ADR mechanisms.

EDUCATION

2015

**SARIPA PROGRAMME IN INSOLVENCY LAW & PRACTICE,
UNIVERSITY OF PRETORIA**

Obtained qualification with a distinction.

2012

PRACTICAL LEGAL TRAINING, FREE STATE SCHOOL OF LAW

2010

LLB, UNIVERSITY OF THE FREE STATE

2004

MATRIC, BOKAMOSO SENIOR SECONDARY SCHOOL

SKILLS

- Leadership and management;
- Interpersonal skills;
- Commercial litigation;
- Mediation;
- Legal writing;
- Legal research;
- Civil litigation;
- Administration of estates.

PROFESSIONAL MEMBERSHIP

(2016) Insolvency Practitioner – National List of Liquidators of the Master of the High Court

(2016) Panel Member of the Independent Tribunal for Social Assistance Appeal -
Department of Social Development

(2014) Admitted Attorney & Right of Appearance - Free State High Court.

REFERENCES

1. Adv. Erika Cilliers

Senior Investigator at the PPSA, Free State

083 227 7096

2. Mr Michael Seleka

Assistant Master, Master of the High Court (Polokwane)

015 230 6000

3. Mr. E.C Muller

Principal Attorney, UFS Law Clinic

051 401 9969