

**CURRICULUM VITAE  
(RESUME)**

**ANTON BRETT SHABAN**

## PRIVATE AND CONFIDENTIAL

### PERSONAL DETAILS

**NAME:** Anton Brett Shaban

**ADDRESS:** 74 Siemert Road  
New Doornfontein, Johannesburg

**CONTACT NUMBER:** 076 914 9413 ©

**IDENTITY NUMBER:** 670327 5141 086

**DATE OF BIRTH:** 27 March 1967

**MARITAL STATUS:** Divorced

**NATIONALITY:** South African

**LANGUAGES:** English and Afrikaans

**HEALTH:** Excellent

### EDUCATION

#### Secondary Education

**Institution:** Eden College  
**Qualification:** Matric  
**Date Completed:** 1984

**Subjects:** English  
Afrikaans  
Maths  
Geography  
History  
Business Economics

#### Tertiary Education

**Institution:** UNISA  
**Qualification:** B.Comm  
**Date Completed:** Graduated 2000

**Major Subjects:** Business Economics and Economics

**Institution:** Rand Afrikaans University

**Qualification:** Diploma in Insolvency Law and Practice

**Date Completed:** Graduated 1997

**Other**

Estate Agents Board Exam – 1991

**Current Employer:** Kaap Vaal Trust (Pty) Limited

**Position Held:** Liquidator / Trustee  
Trustee of Insolvent Estates,  
Liquidator of Close Corporations and Companies;

At this time I have approximately 700 matters in my portfolio.

**Period:** 4 August 2014 – Present

**Business Owner:** Druid Trust  
Shareholder and Managing Director  
Liquidator / Trustee  
Trustee of Insolvent Estates,  
Liquidator of Close Corporations and  
Companies

**Closed Druid on 31 July 2014**

**Period:** 1 August 2013 – 31 July 2014

**Previous Employer:** Kaap Vaal Trust (Pty) Limited

**Position Held:** Liquidator / Trustee  
Trustee of Insolvent Estates,  
Liquidator of Close Corporations and Companies;

**Period:** 2 February 2011 – 31 July 2013

### **Key responsibilities:**

- φ Administering Insolvent Estates, Liquidations of Insolvent Companies and Insolvent Close Corporations. I was employed to also if need be, administer divorce dissolutions, partnership dissolutions, insolvent deceased estates, insolvent trusts etc;
- φ Making sure that claims are filed by creditors and that same are in a good order to be proved;
- φ Making sure that claims are filed on time for statutory meetings of creditors;
- φ Interviewing insolvents, directors of liquidated companies and members of liquidated close corporations;
- φ Preparing statutory and other reports to be submitted at meetings of creditors for consideration and the adoption of resolutions;
- φ Making certain that relevant Government Gazette and other adverts in newspapers are placed on time and correctly;
- φ Dealing with creditors, banks, debtors, attorneys, advocates, clients and Masters Offices;
- φ Perusing and investigating financial statements;
- φ Instituting legal actions on behalf of Trustees N.O./Liquidators N.O. and defending legal proceedings when required to do so;
- φ Finalising Liquidation accounts;
- φ Administering the provisions of the Close Corporations Act, Companies Acts and the Insolvency Act.

### **Growthpoint Properties Limited//Buildmain Managers (Pty) limited**

#### **Previous Position:**

Building Manager  
Managing and maintaining a portfolio of  
Approx. 34 Industrial and Commercial  
buildings

#### **Period:**

6 June 2005 - October 2008

#### **Key Responsibilities**

- Dealing with contractors and tenants
- Making sure that the Occupational Health & Safety Act and Building Act is followed
- Certain amount of project management
- Liaising with property management regarding monthly projections, advice to property management on the correct letting decisions relating to technical matters and OHS Act issues. Obtained an H6 certificate
- Take-back and take-on reports
- Building inspection reports

- Making sure, where possible, that budget perimeters are followed

**Previous Employer:** Westrust (Pty) Limited

**Position Held:** Liquidator / Trustee  
 Administrator & Trustee of Insolvent Estates,  
 Administrator and Liquidator of Close Corporations and Companies;  
*Member of The Association of Insolvency Practitioners of Southern Africa*  
*Member of Insol International*

**Period:** 14 July 1992 – 30 November 2004

**Key responsibilities:**

- φ Administering Insolvent Estates, Insolvent Companies and Insolvent Close Corporations;
- φ Interviewing insolvents, directors of insolvent companies and members of insolvent close corporations;
- φ Dealing with creditors, debtors, attorneys, clients and the Masters Office;
- φ Perusing and investigating financial statements;
- φ Instituting legal actions & defending proceedings instituted against estates;
- φ Liquidation Accounts;
- φ Administering the provisions of the Close Corporations Act, Companies Act and the Insolvency Act.
  - *Appointed to the Panel of Liquidators in 1999.*
  - *Appointed Alternate Director of company in 2001*

**Previous position:** Check Clerk

**Period:** 1992

**Employer:** NEDCOR BANK LIMITED

**Key responsibilities:**

- φ Assisted and managed the department dealing with all aspects of foreign exchange.

**Previous position:** Senior Clerk

**Period:** 1987 – 1991

**Employer:** STANDARD BANK OF SA LIMITED

**Key responsibilities:**

- φ Foreign Exchange
- φ Liaising with the forex dealing room on behalf of clients
- φ Forward Exchange
- φ Letters of Credit
- φ Shipping Guarantees / airway releases and foreign finance
- φ Assisted check clerk duties