



CURRICULUM VITAE

MARTHINUS CHRISTOFFEL (CHRISTO) STEYN

COVER LETTER: MC STEYN

To whom it may concern

In terms of my strong principles and morale standards I am dedicated and disciplined in all tasks given to me. My commitment towards others and my work is important to achieve my goals and plays a role in my success towards teamwork.

My studies are important as well as enjoyable, as this gave me an opportunity to enhance my skills and knowledge within the business world, I will continue to learn to broaden my horizons. I have passed an Advanced Certificate in Business Rescue Practice presented by UNISA in conjunction with the Legal Practice Counsel.

I have been admitted as an Attorney of the High Court of South Africa on 14 June 2012. I successfully completed my Practice Management Certificate in 2015 –compulsory for new Directors of law firms. I also received my right to appearance in the High Court in terms of Section 4(2) of the Attorneys Act during 2016.

I have vast experience in Management, Debt Collection, Contractual Law and Magistrate and High Court Litigation as well as a 10 (ten) year experience in property law and estate law more specifically transfer and registration of properties, estate transfers and bond registrations. I have opened my own Practice in April 2020 and have been practicing for my own account since then. I am also consulting for a firm, attending to all their corporate and commercial litigation.

I have over four years' experience in Business Rescue Practice as I have been involved with Business rescue procedures and litigation in prominent matters including but not limited to Companies like Optimum Coal Mine (pty) Ltd, Shiva Uranium (pty) Ltd and Arnot Opco (pty) Ltd.

I have passed the examinations required for a manager as per the Private Security Industry Regulating Authority and is registered as such with PSIRA number 3164821.

Should I be considered for a position my loyalty and dedication will contribute towards a successful career.

Your favorable consideration towards my application will be appreciated.

Yours Faithfully

M.C. Steyn



MARTHINUS CHRISTOFFEL

(CHRISTO) STEYN

DIRECTOR AT MC STEYN INC

EDUCATION

CONTACT DETAILS

CELL:

071 891 6195

EMAIL:

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LINKEDIN:

<https://www.linkedin.com/in/christo-steyn-17794b52/>

RESIDENTIAL ADDRESS:

72 GREYBE STR
RYNFIELD
BENONI

PERSONAL DATA

IDENTITY NO:

8606245169087

DATE OF BIRTH:

24 JUNE 1986

MARITAL STATUS:

MARRIED

DEPENDENTS:

NONE

NATIONALITY:

SOUTH AFRICAN CITIZEN

HOME LANGUAGE:

AFRIKAANS

OTHER LANGUAGE:

ENGLISH

DRIVERS LICENCE:

CODE B

UNIVERSITY OF JOHANNESBURG

2005 – 2009

LL. B LAW DEGREE AWARDED

SUBJECTS PASSED:

INTRODUCTION TO LEGAL STUDIES
INDOGENOUS LAW
AFRIKAANS A/B
ROMAN LAW
CRIMINAL LAW
INTERNATIONAL LAW
INTERPRETATION THEORY
LAW OF CRIMINAL PROCEDURE
LAW OF DELICT
APPLIED LEGAL STUDIES
BUSINESS ENTERPRISES LAW
TAX LAW
MERCANTILE LAW
PRIVATE LAW
BILL OF RIGHTS

LAW OF FAMILY AND PERSONS
BUSINESS MANAGEMENT 1A/1B
LAW OF THINGS
CONSTITUTIONAL LAW
LAW OF SUCCESSION
ADMINISTRATIVE LAW
LAW OF EVIDENCE AND LITIGATION
LAW OF CIVIL PROCEDURE
INTERNATIONAL PRIVATE LAW
LAW OF INSOLVENCY
LAW OF CONTRACT
LAW OF NEGOTIABLE INSTRUMENTS
LABOUR LAW
JURISPRUDENCE
LAW CLINIC (PRACTICAL 6 MONTHS)

L.E.A.D. LAW SCHOOL

JAN 2011 – JUL 2011

MODULES COMPLETED:

CRIMINAL COURT PRACTICE
CONSTITUTIONAL COURT PRACTICE
HIGH COURT PRACTICE
LEGAL COSTS
PERSONAL INJURY CLAIMS
MATRIMONIAL MATTERS
BUSINESS ENTERPRISES
COMMERCIAL LITIGATION
WILLS & ESTATES AND TRUSTS
PRACTICE MANAGEMENT

PROFESSIONAL CONDUCT
LEGAL WRITING
MAGISTRATE COURT PRACTICE
ASPECTS OF CUSTOMARY LAW
ASPECTS OF GENDER LAW
INSOLVENCY PROCEDURES
COMMERCIAL CONTRACTS
LABOUR DISPUTE RESOLUTION
ATTORNEY BOOKKEEPING
EFFECTIVE RESEARCH

ACTIVITIES AND INTERESTS

HUNTING

FISHING

OUTDOOR ACTIVITIES

TRAVEL

SKILLED IN THE FOLLOWING

COMPUTER PROGRAMS

MICROSOFT WORD

MICROSOFT EXCEL

MICROSOFT POWERPOINT

MICROSOFT OUTLOOK

GHOSTCONVEY

GHOST PRACTICE

LEXPRPO

STORDOC

E4 PROGRAMS

GOUDRIF HIGH SCHOOL

2000 – 2004

GRADE 12 PASSED WITH EXEMPTION

SUBJECTS:	AFRIKAANS	HG
	ENGLISH	HG (DISTINCTION)
	MATHEMATICS	HG
	PHYSICAL SCIENCE	HG
	BIOLOGY	HG
	COMPUTER STUDIES	SG

ACHIEVEMENTS: Academic Achievement awards (2000 – 2002)
Under the top 10 Academic learners for Gr 8 and Gr 9
Merit Achievement (70% - 79%) (Gr8 - 12)
Member of the Student Representative Council (Gr 12)
Member of the Pupils Council (Gr 12)

ADDITIONAL COURSES ATTENDED

- LAW SOCIETY OF NORTHERN PROVINCES CRIMINAL PROCEDURE COURSE
- EVICTIONS AND USE OF PREVENTION OF ILLEGAL EVICTIONS ACT
- ADMINISTRATION OF ESTATES
- PRACTICE MANAGEMENT COURSE (JUL 2015 – NOV 2015)
- CONVEYANCING COURSE
- STORDOC COURSE (FICA COMPLIANCE OFFICER)
- GHOSTPRACTICE COURSE
- GHOSTCONVEY COURSE
- SPLUMA COURSE
- ALIEN AND INVASIVE SPECIES AND PROPERTY LAW COURSE
- ADVANCED CERTIFICATE IN BUSINESS RESCUE PRACTISE

MEMBER OF COUNCILS

- ADMITTED ATTORNEY OF THE HIGH COURT (2012)
- RIGHT OF APPEARANCE IN THE HIGH COURT OF SOUTH AFRICA (2016)
- MEMBER OF GAUTENG LEGAL PRACTICE COUNCIL
- MEMBER OF BOARD OF EXAMINERS FOR ATTORNEYS' ADMISSION EXAM AT LPC 2022 – 2023
- MEMBER OF LPC INVESTIGATING, DISCIPLINARY AND MEDIATION COMMITTEE
- INVASIVE SPECIES CONSULTANT REGISTERED WITH GREEN INDUSTRIES COUNCIL (SAGIC)
- TAX PRACTITIONER (PR0101077)
- PRIVATE SECURITY INDUSTRY REGULATING AUTHORITY: PSIRA NO 3168421

WORK EXPERIENCE

MC STEYN INC ATTORNEYS

DIRECTOR

FEB 2020 – PRESENT

Assisting Correspondent Firms with signing of conveyancing transfer documents or other affidavits and contracts. Acting as a Consultant for Liebenberg Malan & Liezl Horn Attorneys on all Commercial Litigation including Environmental / Mining law and Business Rescue, Magistrates Court and High Court Litigation including debt collection and divorces. Attending to the administration of Deceased Estates. Drafting numerous documents including Wills, Ante-nuptial Agreements, Lease Agreements, Commercial and other Contracts. Setting up Trusts. Company registrations via CIPC. Property law issues and transfer of property in association with Liebenberg Malan & Liezl Horn Attorneys. Financing in association with 360Finance.

GISHEN-GILCHRIST INC ATTORNEYS

SENIOR ASSOCIATE ATTORNEY

JUL 2018 – FEB 2020

Manager of the Bond Registration and Property Transfer Department. Manage Staff and ensure KPI's are met as well as monthly targets. Attend to the signing of bond and transfer documents for property transfers.

Drafting and overseeing drafting of transfer documents. Compliance Checks on documents for Financial Institutions in property transfers. Overseeing document uploading on Stordoc. Standard Bank instruction download and opening of files on GhostConvey. Matter updates (milestones) to Standard Bank. Drafting of Contracts of Sale for Immovable property and other Contracts. Assisting Litigation Department with motion court and section 65 proceedings. Drafting of pleadings and notices. Brief Council for High Court matters. Assisting Debt Collection Department.

REASON FOR LEAVING: RETRENCHMENT

BOSHOFF INC (SANDTON)

ASSOCIATE ATTORNEY (MANAGER SANDTON OFFICE)

FEB 2016 – JUN 2018

Manager of the newly opened Sandton Office. Attending to all management tasks in day to day running of the firm. Attending to all Human Resources task for the office. Attend to Collections for Discovery Health and Discovery Insurance. Acting as Head of client relations for Discovery Legal Team. Management of Reality Wellness Group Legal Assistance to clients. Running all other civil litigation matters. Marketing of firm to Bond Originators and Agents. Attend to training of Estate Agents on property transfers and compliance.

REASON FOR LEAVING: BETTER OFFER

GISHEN-GILCHRIST INC ATTORNEYS

ASSOCIATE ATTORNEY

APR 2012 – JAN 2016

Manager of the Correspondent Litigation Department. Manage Debt Collection Department. Attend to all motion court and section 65 proceedings. Drafting of pleadings and notices. Brief Council for High Court matters. Draft Wills and Advise on Estate Management. Attend to the signing of bond and transfer documents for property transfers. Compliance Checks on documents for Financial Institutions in property transfers. Drafting of Contracts of Sale for Immovable property and other Contracts. Attend to transfer of immovable property for last 6 months before accepting an offer at another firm.

REASON FOR LEAVING: BETTER OFFER

AG SMUTS & KLOPPERS RANDBURG

CANDIDATE ATTORNEY

FEB 2010 – MAR 2012

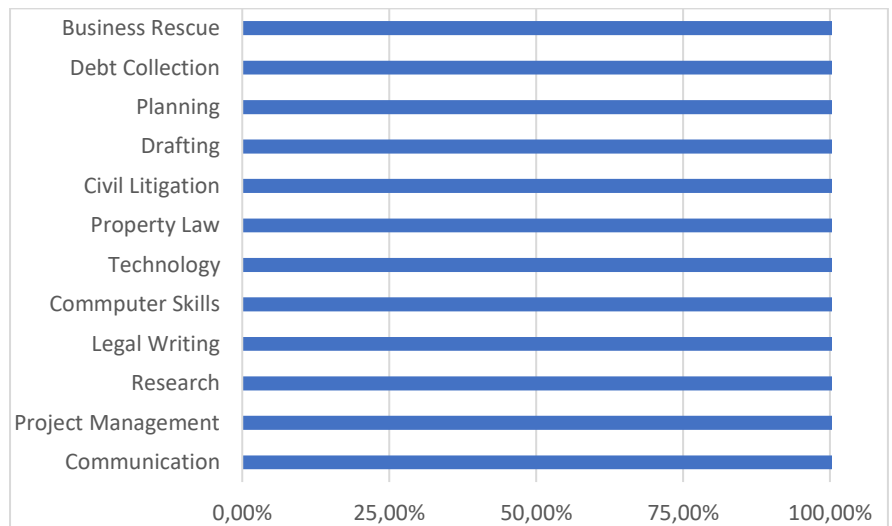
Registered Contract of Articles at the LSNP 727/2010. Attended training on the use of L@w (now e4), GhostConvey and Stordoc. Qualify as a compliance officer on FICA for financial institution for the use of Stordoc. Stordoc consultant. Assist in the bond registration for Standard Bank, ABSA and FNB. Do document compliance checks for all financial institutions. Assist in the transfer of immovable property.

REASON FOR LEAVING: BETTER OFFER

CHARACTERISTICS

- Compassionate
- Excellent listener, effective communication skills
- Assertive
- Friendly, courteous, and service oriented
- Perseverance
- Poised under pressure
- Team player
- Analytical Skills
- Leadership skills

SKILLS



REFERENCES

AG SMUTS & KLOPPERS (RANDBURG) -	RYDA KLOPPERS 082 891 9815
GISHEN-GILCHRIST INC -	RICHARD LIGHTFOOT 083 609 7361
BOSHOFF INC -	KIM LOVEGROVE 082 553 5029
LIEBENBERG MALAN MOFOLO -	MORNE MARAIS 082 565 9411