

RUIFANG CAO

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WORK EXPERIENCE

Ernst & Young LLP

Senior Business Consultant

New York, NY
May 2022 – Present

- Conducted current state assessments of finance processes by interviewing 80+ stakeholders, including governmental agency leads, CFOs and professional practice experts across 5 geographic regions, collecting 60+ pain points, and creating 200+ process maps
 - Created future state end-to-end operating model blueprints including process, people and technology requirements
 - Collaborated with stakeholders to create short and long-term transformation roadmaps and execution schedules
 - Managed teams of <5 junior consultants in creating client deliverables and conducting research for business development projects
- Local Insurance Entity Procure-to-Pay Process Redesign – Centralize a 25-member processing center overseen by department of finance*
- Identified 10+ quick wins for implementation of additional functionalities to the ERP system, automating the invoice approval process
 - Conducted monthly analysis of vendor expenses, ~\$100 million annually, and developed cash disbursement plans to optimize cash flow
 - Prepared 13 week Cash Flow and Daily Cash Flow models and report for manager review
- Global Assurance Professional Service Transformation – Designed regional and global Center of Excellence models*
- Developed business readiness and change management materials, including gap analysis, quality monitoring and rebranding strategies
 - Demonstrated thought leadership by sharing and coaching members on institutional knowledge around assurance industry
 - Estimated resource requirements for the upcoming fiscal year based on regional historical time & material report and seasonality
- Business Development for Nationwide Healthcare Shared Service Center Transformation – Service center for 200 members*
- Spearheaded the development of a service center supporting People & Organization (HR), Finance, and Information Technology across the enterprise, including defining vision, creating work plans and project budgets

Assurance Senior

September 2017 – April 2022

- Planned, executed, and archived audit engagements for a diverse portfolio of clients, ranging from public real estate investment trusts (REITs) to private technology startups, ensuring timely delivery of workpapers and audit reports
 - Assessed client's operating effectiveness by testing and validating of 100+ internal controls
 - Mentored and coached 20+ staff on audit strategy, workpaper excellence and client communications
 - Established key relationships with Controllers and Vice Presidents to support the timely delivery of audit results and client retention
- National Real Estate Development and Investment Firm – AUM of \$1.5 billion*
- Validated the forecasted financial data per the client's prospective financial statements (PFI) and current market strategies, providing a solid foundation for risk assessment and valuation modeling under different economic scenarios
 - Inspected 40+ waterfall models and property valuation models to verify asset value impairment status
- Global Entertainment and Live Theater Company – Revenue of \$700 million*
- Implemented data-driven analytical procedures to automate and streamline the audit process utilizing EY Helix General Ledger Analyzer and Subledger Analyzer, improving audit quality and reducing sample requirements by 90%
 - Performed fraud risk analysis and designed testing approach, verifying ~\$3 million of revenue

JGArchitects PLLC

Accounting Intern

New York, NY
February 2015 – July 2015

- Composed business profile reports analyzing and quantifying key revenue and profit drivers of the company
- Automated invoice records and monthly receivable reports, resulting in a 30% reduction in the receivable collection period

LEADERSHIP & SKILLS

EY Connect Day Volunteer Program

Volunteer

New York, NY
October 2017 – Present

- Conducted mock interviews with college students and provided feedback for their career preparation
- Participated in Central Park cleanup activities with a team of volunteers

Skills

- **Computer Skills:** Proficiency in Microsoft Office (Word, Excel, PowerPoint), Alteryx, EY Helix Data Analytics Program
- **Language:** Chinese-Mandarin (Native)

EDUCATION

Baruch College, City University of New York

Master of Science in Accountancy

New York, NY
Achieved September 2017

Honors: Dean's List, Deloitte Foundation Leadership Scholarship