

## CURRICULUM VITAE

### **Personal Information**

First name(s)/Surname(s): **Rachel Niringiye**  
Address: P.O BOX 6848 Kampala  
Telephone(s): +256 774404224  
Date of Birth: May 10<sup>th</sup> 1987  
Nationality: Ugandan  
Gender: Female  
Marital Status: Married

### **Personal Statement:**

As a lawyer working in the Directorate of Insolvency and Receivership in Uganda Registration Services Bureau, I am deeply committed to helping clients navigate complex financial challenges and achieve positive outcomes during difficult times in their businesses. With a passion for problem solving and a thorough understanding of insolvency laws and procedures, I strive to provide personalized legal guidance that is tailored to the unique needs of each client. I understand the significant impact that a sound insolvency regime can have on individuals and businesses, and I am dedicated to finding innovative solutions that preserve assets, protect interests, and minimize disruption. I approach each case with empathy, integrity, and a deep commitment to achieving the best possible results. With the extensive experience, I have a proven record of successfully resolving complex insolvency issues through negotiation, mediation, and litigation. I believe in taking a collaborative approach to problem-solving, working closely with clients and other professionals to identify opportunities and overcome obstacles. I am passionate about advocating for the rights and interests of my clients, and I am committed to staying at the forefront of legal developments and industry trends. With a focus on delivering exceptional service and results, I am confident in my ability to help clients navigate the challenges of insolvency and emerge stronger on the other side.

### **Education**

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<b>Year</b>	<b>School</b>	<b>Qualification</b>
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<b>02/2000 - 11/2003</b>	Bweranyangi Girls Senior Secondary School	Uganda Certificate of Education (UCE)
<b>03/2004 - 11/2005</b>	Namirembe Hillside High School	Uganda Advanced Certificate of Education (U.A.C.E)
<b>09/2006 - 05/2010</b>	Makerere University	Bachelor of Laws (LLB)
<b>09/2010 - 05/2011</b>	East African School of Taxation	Diploma in Income Tax and Revenue Administration
<b>2011- 2012</b>	Law Development Centre	Post Graduate Diploma in legal practice
<b>2022</b>	Makerere University	Master of Laws

### Work Experience

<b>Year</b>	<b>Position held</b>	<b>Place</b>	<b>Main activities and responsibilities</b>
<b>1/08/2022 to date</b>	<b>Senior Registration and Compliance Officer</b>	<b>Uganda Registration Services Bureau</b> Plot 5 George Street, Georgian House, P.O BOX 6848 Kampala, Uganda Tel: +256 414233219  /289254	<ul style="list-style-type: none"> <li>• Manage estates under liquidation</li> <li>• Maintain up-to-date records, manuals and electronic databases, and inventories of the assets of the corporate and personal insolvents.</li> <li>• Takeover, verifies, secures and manages the assets and liabilities that fall under corporate and personal insolvents.</li> <li>• Organise and hold sensitisation workshops.</li> <li>• Keep track of Insolvency statistics in Uganda.</li> <li>• Sensitises the public on Insolvency through radio talk shows, TV talk shows and making presentations at numerous workshops.</li> <li>• Ensure the appropriate and safekeeping of all data retained</li> </ul>

			<p>before and after registration of documents.</p> <ul style="list-style-type: none"> <li>• Assist in the development and promotion of registration services in Insolvency matters including implementing changes arising from new and modified legislation and other new initiatives</li> <li>• Ensures the appropriate and safekeeping of all data retained before and after registration of documents</li> <li>• Reviews reports on management of estates filed by practitioners</li> <li>• Spearheads and oversees the development, implementation and management of the Directorate's quality systems, processes and policies.</li> <li>• Performs any other duties as may be assigned from time to time by the Manager Registration and Compliance</li> </ul>
<b>08/2022 to 1/08/2022</b>	<b>Registration and Compliance Officer</b>	<b>Uganda Registration Services Bureau</b> Plot 5 George Street, Georgian House, P.O BOX 6848 Kampala, Uganda Tel: +256 414233219 /289254	<ul style="list-style-type: none"> <li>• Supervise Junior Officers</li> <li>• Handle issues of registration and compliance with regard to insolvency matters in the bureau</li> <li>• Represent the Official Receiver in Court matters.</li> <li>• Part of the team that spear headed the amendment of the Insolvency Act 2011.</li> <li>• Conducted trainings with various stakeholders educating them about the services of the Official Receiver.</li> <li>• Organized different conferences like the annual Insolvency Conferences.</li> </ul>
<b>2019 to date</b>	<b>Public Prosecutor</b>	<b>Office of the Director of Public Prosecutions attached to Uganda Registration Services Bureau</b> Plot 5 George Street,	Prosecute and investigate persons found in violation of the law on insolvency.

		Georgian House, P.O BOX 6848 Kampala, Uganda Tel: +256 414233219 /289254	
<b>2019 to 08/2022</b>	<b>Registration and Compliance Officer</b>	<b>Uganda Registration Services Bureau</b> Plot 5 George Street, Georgian House , P.O BOX 6848 Kampala, Uganda Tel: +256 414233219/289254	<ul style="list-style-type: none"> <li>• Handle issues of registration and compliance with regard to insolvency matters in the bureau</li> <li>• Represent the Official Receiver in Court matters.</li> <li>• Part of the team that spear headed the amendment of the Insolvency Act 2011.</li> <li>• Conducted trainings with various stakeholders educating them about the services of the Official Receiver.</li> <li>• Organized different conferences like the annual Insolvency Conferences.</li> </ul>
<b>2018</b>	<b>Commissioner for Oaths</b>	<b>Kazibwe, Nakato &amp; Co. Advocates</b> 2 <sup>nd</sup> Floor, Insurance House Wing 6, room no. 5 Plot 14, Kampala- Road P.O BOX 4030 Kampala	<ul style="list-style-type: none"> <li>• Witness documents made under oath.</li> </ul>
<b>2018</b>	<b>Advocate</b>	<b>Kazibwe, Nakato &amp; Co. Advocates</b> 2 <sup>nd</sup> Floor, Insurance House Wing 6, room no. 5 Plot 14, Kampala- Road P.O BOX 4030 Kampala	<ul style="list-style-type: none"> <li>• Supervise the associate advocates.</li> <li>• Oversee the running of the firm</li> <li>• Strategize in terms of securing clientele.</li> </ul>
<b>2016 to 2018</b>	<b>Advocate</b>	<b>Aegis Advocates.</b> +256 789192229 Plot 10 Nakasero Road, P.O Box 37215, Kampala	<ul style="list-style-type: none"> <li>• Perusal of files</li> <li>• Drafting of pleadings</li> <li>• Drafting legal Documents</li> <li>• Research in various fields</li> <li>• Drafting letters to clients</li> <li>• Filing company forms</li> <li>• Attending court</li> <li>• Advising Clients</li> </ul>

<b>2015</b>	<b>Advocate</b>	<b>Nyadoi Advocates &amp; Partners</b> NIC Building 1 <sup>st</sup> Floor Annex P.O BOX 12854 Kampala +256 700552522	<ul style="list-style-type: none"> <li>• Court representation</li> <li>• Drafting pleadings</li> <li>• Reviewing contracts</li> <li>• Writing letters</li> <li>• Making reports</li> <li>• Perusing documents</li> <li>• Advising clients</li> <li>• Research</li> </ul>
<b>2014</b>	<b>Chairperson</b>	<b>Hearty Souls Uganda</b> P.O BOX 847 Kampala <a href="tel:+256392085040">Tel:+256 392085040</a> Email:info@heartysouls.org	<ul style="list-style-type: none"> <li>• Overseeing the activities of the organization</li> <li>• Looking for funding</li> </ul>
<b>16/04/2012-08/06/2012</b>	<b>Law intern</b>	<b>AF Mpanga Advocates</b> 9 <sup>th</sup> Floor Northern Wing Workers House 1 Pilkington Road P.O BOX 1520 Kampala Uganda <a href="tel:+256414254540">Tel:+256 414 254 540</a>  Email: afmpanga@mpanga.co.ug	<ul style="list-style-type: none"> <li>• Attending court sessions</li> <li>• Perusal of files</li> <li>• Drafting of pleadings</li> <li>• Drafting legal Documents</li> <li>• Research in various fields</li> <li>• Drafting letters to clients</li> <li>• Filing company forms</li> </ul>
<b>01/10/2010 to 2014</b>	<b>Project Legal Assistant</b>	Ogwang Patrick Engeu, B. Pharm, MSc., Mps <b>Artemisia-Annua-Avocado-Lemon Grass Malaria Prevention Project</b> P. O. Box 4864 Kampala (Uganda)	<ul style="list-style-type: none"> <li>• Coordinate, draft and review all the needed legal documents</li> <li>• Coordinate and participate in the drafting of the patent and trademark application for the project's products</li> <li>• Liaise with other institutions on legal matters on behalf of the Principal Investigators and the Project</li> <li>• Maintain and keep legal documents or records of the Project</li> <li>• Participate in all Project activities assigned or required</li> <li>• Advise and perform any other duty as may be assigned</li> </ul>
<b>01/10/2009-01/10/2010</b>	<b>Survey Data Clerk</b>	Stellah Awori – Manager	<ul style="list-style-type: none"> <li>• Plan field data collection</li> <li>• Perform field data collection</li> </ul>

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**BRAC Microfinance**  
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- Responsible for the data collection team in Kaliro District
  - Set up, control and validate the data collection tools
  - Work in collaboration with scientific project team
  - Prepare weekly reports and regular reporting to the supervisor
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**Special Appointments:**

2021-2025	Focal Person on the Ethics and Integrity Committee (Anti-Corruption Strategy, July 2020-June 2025) in the Directorate of Insolvency and Receivership- URSB
2/11/22	Committee Member on the Corporate and Social Responsibility Project- URSB
1/1/23-30/1/23	Acting Director, Insolvency and Receivership-URSB
17/1/23 to date	A member of the ISO Implementation Committee (Quality Champion) for URSB

**Trainings:**

<b>11<sup>th</sup> May 19</b>	-Customer Care Training by Grindstone Ltd
<b>22<sup>nd</sup> to 26<sup>th</sup> July 2019</b>	-Training in Basic Investigations and Prosecutorial Skills by the Office of the Director of Public Prosecutions
<b>3<sup>rd</sup>-4<sup>th</sup> March 2020</b>	- Awareness Training on ISO 9001:2015 by A & M Consultants

**Conferences and Meetings attended:**

- 2011- Uganda Christian Lawyers' Fraternity Conference
- 2006 – 2010- Annual Makerere Law Society Conferences
- Uganda Law Society Annual Lawyers Conferences
- 1<sup>st</sup> – 5<sup>th</sup> July 2019- Bench marking meetings in Singapore with the World Intellectual Property Organization (WIPO), the Accounting and Corporate Regulatory Authority (ACRA), the Intellectual Property Office of Singapore (IPOS) and the Insolvency & Public Trustee's Office (IPTO)
- 1st September 2021-The International Association of Insolvency Regulators

(IAIR) 2021 Annual General Meeting.

**Social skills and competences:** - Team spirit as a team leader;

- Good ability to adapt to multicultural environments;
- Good communication skills gained through my experience.

**Organizational skills and competences:** - Leadership during years in secondary school and at the university;

- A great sense of organization
- Some good experience in project management.

**Computer skills and competences:** -Good command of Microsoft Office™ tools

(Word, Excel and PowerPoint)

**Other skills and competences:**      **Positions of responsibility**

1. Off Compass affairs minister CCE Hall, Makerere 2009-2010.
2. Sick bay attendant 2001 - 2003

**Hobbies**

- Speaking into the lives of young ladies, reading, spending time with family, an outgoing person who enjoys relaxing at the beach, attending parties, sight-seeing with tour to Tanzania and South Africa.

-Interested in current affairs

**Additional information:**

In the short term, enroll for professional courses, to achieve high professional standards on which to build a successful and rewarding career.

In the long term, to be a highly motivated Lawyer/Advocate possessing a wide range of skills, knowledge and experience gained through legal practice with the ability to plan and prioritize demands.

**Personal Skills and competences:**

Mother tongue: **Rufumbira**

Other language(s)

Self-assessment

European level

English

Luganda

<b>Understanding</b>				<b>Spoken</b>				<b>Writing</b>	
Listening		Reading		Spoken		Spoken			
C	Proficient	C	Proficient	C	Proficient	C	Proficient	C	Proficient
A	Basic	A	Basic	A	Basic	A	Basic	A	Basic

**Referees:**

**Mr. Robert Mugabe**

LLB, LLM-0776733906

Director, Insolvency and Receivership

Uganda Registration Services Bureau

Plot 1 Baskerville Avenue, Kololo

Uganda Business Facilitation Center

P.O BOX 6848, Kampala, Uganda

**Dr. Daniel R. Ruhweza**

LLB, LLM, PHD - 0752333013

Ag. Head of Department,

Department of Law and Jurisprudence

School of Laws,

Makerere University.

P. O. Box 7072, Kampala Uganda

**Mr. Patrick Ogwang Engeu**

BPharm, Msc, PhD-256712491054

Principal Investigator,

Artemisia Annuua-Avocado-Lemon Grass Malaria

Prevention Project

P.O.Box 4864 Kampala,

**Mr. Jordan Ssebuliba Kiwanuka**

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Managing Partner

Aegis Advocates

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