

SHANNON BAKER BSC (Hons) ACA

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Personal statement

A conscientious hardworking individual with previous experience in Audit, Forensic Accounting and Business Valuations. My role currently is a Senior Consultant in Corporate Finance and Restructuring. A highly organised and dedicated individual with a strong eye for detail. Recent achievements include Student of the Year and completing my ACA qualification with the ICAEW.

Key Skills

- Excellent communication (both verbal and written) and networking skills
- Strong research, analytical and problem solving skills
- Ability to adapt and work flexibly under pressure to meet strict deadlines
- Advanced skill level in all areas of Microsoft Office, including Excel, Word and PowerPoint
- Proactive mindset giving me the ability to use my initiative to react to situations
- Ability to use accounting software packages such as Sage, Xero, QuickBooks etc

Employment History

Senior Consultant, FTI Consulting (Cayman)

March 2023 - Present

Achievements and responsibilities:

- Assisting with Voluntary and Official Liquidations of Cayman Funds including statutory documents and correspondence with clients
- Completion of various compliance requirements such as BOR, Economic Substance and FATCA/CRS filings for clients
- Performing investigations on the Relativity platform to find supporting documentation for improper conduct of directors
- Attending creditors meetings following official liquidations
- Reviewing work of junior staff members prior to review of the case manager
- Tracking receipts and payments to ensure the financial position is accurate
- Assisting with the drafting of a Receivership checklist for the department to use going forward
- Completion of monthly WIP reviews, financial reporting and writ extensions
- Assisting the learning and development team to provide the relevant training to FTI employees

Forensic Accounting and Business Valuations, Kreston Reeves LLP, Canterbury, Kent

Aug 2021– March 2023

Achievements and responsibilities:

Valuation experience

- Completing business valuations for various purposes including for tax (EMI/IHT/CGT), the sale of shares, matrimonial disputes or the setting up of employee ownership trusts.
- Utilising a variety of valuation methodologies such as Discounted Cashflow, Earnings Basis, P/E basis and net asset basis and presenting these using Valutico software.

Forensic and investigation experience:

- Drafting of a report assessing the solvency of a company on a monthly basis up to the point they became insolvent. The job involved analysing the liquidators statement and comparing this with the company financial records (Sage), calculating solvency ratios, considering intercompany balances and determining the valuation of outstanding service contracts entered into by the company.
- Involved in the tracing of funds relating to a fraud of c£3.4m committed by a Finance Director who had been falsifying VAT returns. The job involved remotely logging into the clients software (Navision) and tracing the payments through to the individual's bank account. The job also involved calculating the underpayment of VAT to HMRC and drafting an arrangement for the repayment of this.
- Identification of fraudulent transactions made by an individual from a vulnerable person's bank account without the victim knowing. This money was used to fund the defendant's gambling addiction. The job involved analysing the various bank accounts held by the victim and the defendant to quantify the total amount of fraudulent transactions.
- Identification of total amounts owed to a property company whereby a director had been diverting funds from the company bank account to his personal bank account and collecting rental income from tenants without paying it into the company bank account.
- Calculation of the loss of earnings relating to a claim of PTSD by the client due to the Metropolitan Police publicly reporting on a robbery incident. Subsequently the individual had to take time off work. The calculation related to lost dividends of c£50k and lost income of c£80k.
- Analysis of solicitor firm client bank account due to there being a balance left when the account should net down to nil. Outcome was due to Hackney County Council making duplicate payments.
- Analysis of legitimacy of income of individual who was charged with conspiracy to supply controlled drugs (Class A). The individual stated he was a barber however, the job involved considering his lifestyle and that of a normal barber. The value of criminal property was c£200k and the rest of the job involved tracing cash payments to the defendants several bank accounts.
- Drafting of expert witness reports for use in court

Other

- Building a network base on LinkedIn and gaining clients from this along with writing professional articles for release on the firm's website.
- Wellbeing ambassador for the firm

Audit Assistant, Kreston Reeves LLP, Canterbury, Kent

Aug 2019– August 2021 (in addition to this, a placement year from Aug 2017-2018)

Achievements and responsibilities:

- Maintaining professional and constant contact with clients, answering their queries and explaining queries to them in a way that is client-friendly and not overwhelming.
- Keeping up strong communication with my team to ensure they are aware of how my jobs are progressing and if there are any issues.
- Applying professional scepticism to each job and ensuring I apply a questioning mind to all information received from the clients.
- From a technical perspective, I am involved in preparing statutory accounts, audit planning, fieldwork and completion documentation to meet Auditing Standards, having a wide variety of experience including Groups, Charities, LLP's, Companies, Academies, Charitable Incorporated Organisations and Pension Schemes.
- Represented the firm for the past two years at the Kent University Careers Fair speaking to potential new students about the roles available at Kreston Reeves

Shop Supervisor, Loughborough Students Union, Loughborough

(October 2016 – July 2019)

Achievements and responsibilities:

- Responsible for delegating tasks to my team members to ensure all daily tasks were completed in time for the hand over.
- Completing end of day procedures such as cashing up tills, ensuring all stock was filled and locking up valuable items and the building as a whole.
- Responsible for conversing with the wholesaler about what stock would be needed today and using professional judgment to determine the levels that needed to be ordered based on events and expected numbers at the university campus.
- Dealing with any complaints that the public may have and defusing these situations before they became more serious

Education

Institute of Chartered Accountants England & Wales (ACA)

(July 2019 - July 2022)

Chartered Accountant (ACA)

Loughborough University

(September 2015 – July 2019)

Bsc(Hons) Accounting and Financial Management with an Industrial Placement – First Class Honours

Queen Elizabeth High School Sixth Form, Carmarthen, Wales

(September 2012 – July 2015)

A Levels – Geography (A), Applied Business Studies (A) and Mathematics (B)

The High School Dublin, Rathgar, Ireland

(September 2008 – July 2012)

8 GCSEs, grade A-C, including Maths (B) and English (B)

Hobbies & Interests

I currently play rugby for the Cayman Islands women's team and have recently represented them in an international tournament in Jamaica.

In addition to this, I enjoy socialising with friends, going to the gym and travelling to new parts of the world.

References

References are available upon request