

# Aliana Dodds

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## OBJECTIVE

To successfully complete Articles of Clerkship and obtain an Associate position at a leading international law firm once admitted as an Attorney-at-law in the Cayman Islands.

## EDUCATION

Northumbria University Newcastle, UK  
Postgraduate Diploma in Legal Practice July 2020  
Degree Classification: Commendation

University of Liverpool (Truman Bodden Law School) George Town, Cayman Islands  
LLB (Hons) July 2019  
Degree Classification: 2:II

## CERTIFICATIONS

ACAMS - Certified Anti-Money Laundering Specialist 11 Nov 2021  
ViewPoint - Certified User, Document Manager 8 Jul 2022

## PROFESSIONAL EXPERIENCE

Campbells LLP George Town, Cayman Islands  
Articled Clerk June 2023 – Present  
- Currently completing an 18-month seat rotation in the following practice areas; property, commercial litigation, corporate, funds and banking

Paralegal (Internal & Regulatory Reporting) Apr 2021 – May 2023

- Responsible for maintaining AML/KYC for investment funds (for Cayman and Hong Kong) requiring in-depth knowledge of different fund structures and set ups
- Advising onshore clients of Cayman's regulatory implications pertaining to different fund structures and types upon inception
- Performing KYC on clients of varying risk; including EDD for high risk and PEP clients and documenting all relevant information
- Assisting with regulatory filings such as SIBL and CIMA registrations as well as AML Officer Appointments in REEFS etc.
- Assisting with legal drafting AML Officer documentation – drafting and amending Manager/Directors resolutions to this effect
- Creating and implementing staff training manual and program in accordance with AML regulations
- Monthly reviews of Cayman Islands Regulatory legislation and regulations, as well as reports from advisory bodies - informing relevant team members and clients on affective implications resulting from legal changes

AML/KYC Administrator Aug 2020 – May 2021

- Performed AML/KYC duties in relation to investors of Private Equity/Close-ended funds
- Revised legislation/guidance notes pertaining to Cayman AML/KYC Regulations and developed analytical research skills.
- Managed remediation project of 2800+ investors and identified historic clients suitable for billable remediation projects of investors to bring KYC up to 2021 AML standards

## SKILLS

- Attention to detail
- Strong Client communication skills
- Proficient in Microsoft Office and ViewPoint
- Team player/Leader

## ACCOMPLISHMENTS

2018 – Represented Truman Bodden Law School at the Willem C Vis Moot in Vienna, Austria

2016 – Recipient of Appleby Legal Scholarship  
2015 – Recipient of Rotary Youth Leadership Award