



CURRICULUM VITAE

Private & Confidential

MRS SIMI MAHARAJ

45 St Pauls Avenue

Reservoir Hills

Durban

4091

Telephone: +27313054107

Mobile: +27837339131

simi@almentatrust.co.za

Personal Statement

I am a highly motivated individual with excellent communications skills, confident, articulate, well organized and a people's person. Over the course of my academic and professional career I have developed a wide variety of skills.

My approach is hands-on and I have initiative, an analytical and logical mind, am assertive, a strategic thinker, energetic and highly motivated. I have a high level of attention to detail and a strong orientation towards the bottom line.

MEMBERSHIPS & REGISTRATIONS

- SARIPA
- Master of the High Court – Insolvency Panel
- Licensed Business Rescue Practitioner with CIPC

QUALIFICATIONS – (attached hereto)

- Diploma in Business Management -1999
- Diploma in Marketing and Business Management - 2001
- Bachelor of Commerce - 2005
- Skills Programme Certificate in Fundamentals of Project Management - 2008
- Aipsa Diploma in Insolvency Law and Practice - 2009
- Advanced Certificate in Insolvency Litigation and Administration Practice -2012

- Certified Rescue Analyst Programme - 2019

Certificate of Achievement:

Training in:

- Desktop, Transfers, Accounting Modules in Legal-suite

Special Courses undertaken:

- Frontline – Customer Care
- Motivational – Building Self Esteem

Technical Proficiency:

Office / MS Outlook / MS Power Point

Database – MS Access

Internet Explorer

Legal Suite

Professional Background:

Company: ALMENTA TRUST
Period: From July 2011 to current
Designation: Director

Liquidator and Trustee

I am on the panel of trustees/liquidators at the Master of the High Court, Durban and Pietermaritzburg. My appointments are based on being nominated by creditors of estates, and appointments being made by the Master of the High Court.

Responsibilities:

- Takes charge of all movable property, books, documents of the insolvent estate;
- Investigate the affairs of the insolvent or company and analyze, and understand the reasons for failure, report back in terms of S 81 to show true position of the insolvent or company in Liquidation;
- Investigate claims proved by creditors;
- Open bank accounts for the estate;
- Keep proper records of all monies received and all book accounts and other documents received;
- Convening of meetings of creditors;
- Liquidate assets and realize the estates or company's assets on the instruction of creditors;
- Lodgement of the Liquidation and Distribution / Contribution Account;

- Ascertain whether correct information is included in the sequestration order;
- Selling of all assets under my control in complying with instructions from creditors.

Business Rescue Practitioner

I had been issued with my license as Business Rescue Practitioner since 2013 and attached hereto my first license issued.

I had administrated jointly and independently and as consultant approximately 12 matters and can confirm that I was instrumental in the successful rescues of at least 3 entities. I am also a consultant to attorneys in the field of business rescue, where I advise and draft turnaround strategies and business rescue plans.

My experience and qualifications hold me in good stead to act as a liquidator and Business Rescue Practitioner of corporate entities.

As can be seen I almost regularly embark on courses to empower myself so that I can execute my appointments in the best interest of the entities and creditors.

Further to the above the professional body SARIPA requires that I subscribe to the Continuous Professional Development programme which I participate in.

Company: K. MAHARAJ INC.
Period: From October 2003 to June 2011
Designation: Office Manager

I managed workflow, keeps records and supervises employees while generally facilitating the work performed in the office to ensure smooth running of the company.

Responsibilities:

- Use a range of office software, including email, spreadsheets and databases;
- Managing electronic filing systems;
- Develop and implement new administrative systems, such as record management;
- Recording office expenditure, organize the office expenditure and manage the budget;
- Organize the office layout and maintain supplies of stationery and equipment.
- Maintain the condition of the office and arrange for necessary repairs;
- Oversee the recruitment of new staff, including training and induction;
- Manage performance and motivating staff;
- Delegating work to staff and managing their workload and output;
- Promoting staff development and training;
- Writing reports for senior management and delivering presentations;
- Responding to clients' enquiries and complaints;

- Attend conferences and training;
- Marketing of the company
- Ensuring that all legal matters meet processes.

Character Strengths

- Hardworking, Dependable and Honest, Integrity being core values
- People Orientated
- Excellent communication skills
- Enjoys challenges
- Excellent Interpersonal Decision-Making Skills
- Works well Unsupervised
- Excellent Leadership and management qualities
- Able to meet deadlines
- Tolerates stress very well
- Lead by example

References

Adv Daisy Dheodutt - advsriddutt@gmail.com
Dr Kenneth Moodley - kenneth@nikshen.com

Damelin

MANAGEMENT SCHOOL

THIS IS TO CERTIFY THAT

Simi Maharaj

HAS SUCCESSFULLY COMPLETED A COURSE IN

Business Management

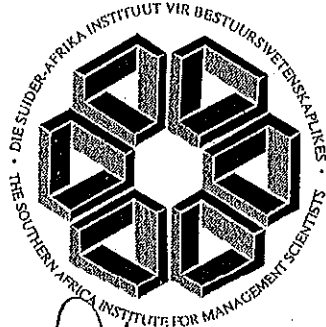
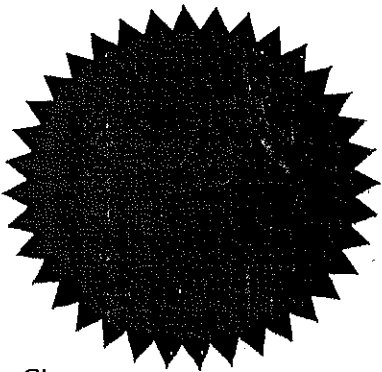
*Management Accounting**
*Human Resource Management**
Finance
*Marketing**
Executive Development
Business Policy

First Class

And in Testimony whereof has been awarded this

Certified a true copy of the original
ELIZABETH ANN PON
Law Faculty Officer
University of KwaZulu-Natal
King George V Ave, Durban
Ex officio Commissioner

Diploma



Given

SAIMS.....

This *10th* day of *December* 19 *99*

DMS.....

It is hereby certified that

SIMI MAHARAJ

on the 27th January 2005

has been awarded the degree of

BACHELOR of COMMERCE

in

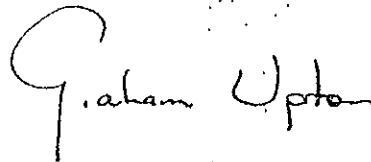
MARKETING and BUSINESS MANAGEMENT

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OF THE ORIGINAL

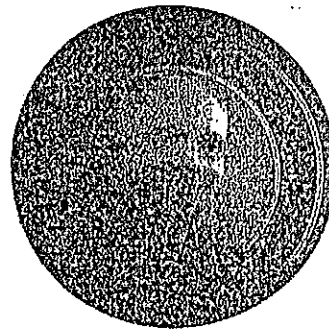


KADARNATH MAHARAJ

COMMISSIONER OF OATHS
PRACTICING ATTORNEY - R.S. A.
SUITE 200, 2ND FLOOR
40 MASONIC GROOVE, DURBAN



VICE-CHANCELLOR



0346561

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EDUCATION GROUP

In association with

DAMELIN EDUCATION GROUP
SOUTH AFRICA

**OXFORD
BROOKES
UNIVERSITY**

Certificate Number:

4601

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40 MASONIC GROOVE, DURBAN

SKILLS PROGRAMME CERTIFICATE

This serves to certify that

Simi Maharaj

6903130145088

has been declared competent in

Fundamentals of Project Management

on

17 December 2008


ACADEMIC EXECUTIVE


HEAD OF SCHOOL

Certificate Number:

4601

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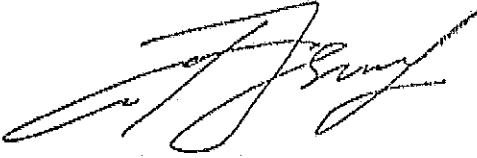
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University of Pretoria
Faculty of Law

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PRACTICING ATTORNEY - R.S. A.
SUITE 200, 2ND FLOOR
40 MASONIC GROOVE, DURBAN

This is to certify that

S Maharaj

has successfully completed the

**AIPSA Diploma in
Insolvency Law and Practice**

issued by the Association of Insolvency Practitioners of Southern Africa
(Preparatory Course presented by the University of Pretoria)

February to November 2009

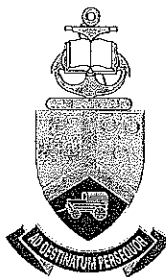
This certificate is awarded with distinction

Chairperson: AIPSA

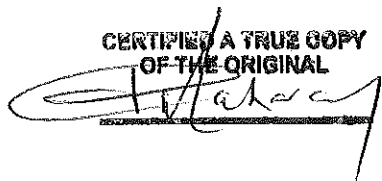
Course Leader



Course Leader



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University of Pretoria

Faculty of Law

Department of Procedural Law

KADARNATH MAHARAJ

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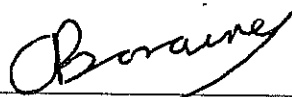
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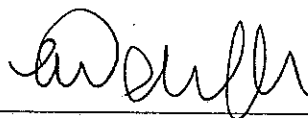
has successfully completed the

**Advanced Certificate in
Insolvency Litigation and Administration Practice**

August 2011 to June 2012



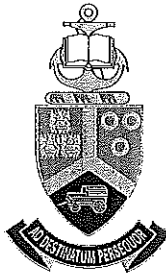
Course Leader



General Manager: CE at UP



LAW SOCIETY
OF SOUTH AFRICA



University of Pretoria

Faculty of Economic and Management Sciences

Department of Business Management

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S Maharaj

has successfully completed the

Certified Rescue Analyst Programme

October 2018 to April 2019

A handwritten signature in black ink, appearing to be 'M. Maharaj', written over a horizontal line.

Course Leader

A handwritten signature in black ink, appearing to be 'A. van der Merwe', written over a horizontal line.

Executive Manager: Training Solutions
Enterprises University of Pretoria





Form CoR 126.2

About this Certificate

- This Certificate is issued in terms of section 138 of the Companies Act, 2008, and Regulation 126 of the Companies Regulations, 2011.

Registration Certificate

Date: 13 JUNE 2013

Concerning:

Name: SIMI MAHARAJ

Identity No: 6903130145088

The above named person has been licensed by the Commission in terms of section 138 of the Companies Act, 2008, to serve as a business rescue practitioner, in regard to the rescue proceedings as engaged in by TRANSAUTICA LOGISTICS CC with registration number 2007/011331/23 effective from the date of this Certificate.

The licensee has –




satisfied the Commission that he has engaged in business turnaround practice as defined in Regulation 127 (2) for a period of **LESS THAN 5** years; and is for purpose of Regulation 127 classified as –



A Junior Business Rescue Practitioner

Name and Title of person signing on behalf of the Commission:

ASTRID LUDIN – COMMISSIONER

Authorised Signature: 

This form is prescribed by the Minister of Trade and Industry in terms Of section 223 of the Companies Act, 2008 (Act No. 71 Of 2008)

**Contacting the
Commission**

The Companies and Intellectual
Property Commission of South
Africa

Postal Address

PO Box 429
Pretoria
0001
Republic of South Africa
Tel: 086 100 2472

www.cipc.co.za

