

# Isabela Dunaev

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Registered at the Bar Association in Rio de Janeiro nº 215.436

Civil Portuguese Register nº 15708075

## EDUCATION

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<b>Fundação Getúlio Vargas</b> – Master in Business Law	Rio de Janeiro	2018-2019
<ul style="list-style-type: none"><li>▪ Courses: Contracts, Business Law, English Common Law, Economics, Accounting</li></ul>		
<b>Universidade Federal Fluminense</b> – Bachelor in Law	Rio de Janeiro	2014-2017
<b>International Language Studies</b> – Winter Camp	United Kingdom	2015

## WORK EXPERIENCE

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<b>Nascimento&amp;Rezende Advogados Associados</b> – Lawyer specialized in Recovery and Bankruptcy procedures– Judicial Administrator	2018-Present
<ul style="list-style-type: none"><li>▪ Provided strategy solutions in complex Judicial Recovery and Bankruptcy cases</li><li>▪ Co-managed credit background checks of companies under a recovery procedure</li><li>▪ Assisted creditors in recovery procedures</li><li>▪ Produced monthly financial reports to assist the Public Court of Brazil</li><li>▪ Produced legal opinions in relation of creditors' claims</li><li>▪ Monitored the execution of the agreed recovery plan to ensure the law and conditions agreed are respected</li><li>▪ Produced several reports and legal opinion in bankruptcy procedures</li><li>▪ Managed several <i>ad hoc</i> civil cases on behalf of private clients (initial application, defense, appeal, among others petitions that may be required)</li><li>▪ Performed legal research as needed</li><li>▪ Managed several administrative procedures on behalf of private clients at government agencies</li><li>▪ Monitored and routed clients demands</li></ul>	
<b>Ferreira Guimarães Advogados Associados</b> – Junior Lawyer specialized in Recovery and Bankruptcy procedures– Judicial Administrator	2017-2018
<ul style="list-style-type: none"><li>▪ Co-managed credit background checks of companies under a bankruptcy procedure</li><li>▪ Assisted creditors in bankruptcy and recovery procedures</li><li>▪ Analyzed companies' debts in order to organize the List Creditors on the Recovery procedures</li><li>▪ Represented the bankrupt mass in civil and labor cases at court</li><li>▪ Produced several petitions in civil and labor cases on behalf of the bankrupt mass</li><li>▪ Defended private clients in a legal enforcement procedure face banks (debt restructuring)</li><li>▪ Managed several <i>ad hoc</i> civil and business cases on behalf of private clients (initial application, defense, appeal, among others petitions that may be required)</li></ul>	

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- Conduct Due Diligences at Court in Rio de Janeiro

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**Defensoria Pública Cível – Intern**

2016-2017

- Managed civil cases on behalf of customers (Defense, appeal, among other petitions that may be required)
- Assisted daily costumers in civil procedures
- Assisted directly the Public Defender responsible for the cases
- Responsible for produce procedural report
- Responsible for verification of procedural deadlines

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**Alves Jacob Advogados Associados – Intern, legal office specialized in Private International Law**

2015-2016

procedures

- Produced legal opinions in various subjects for clients, Portuguese and English
- Managed several *ad hoc* civil cases on behalf of private clients (initial application, defense, appeal, among other petitions that may be required)
- Produced procedural report
- Produced legal advice for visa-related clients
- Conduct Due Diligences at Embassies, Federal Police and Courts in Rio de Janeiro.

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**LANGUAGES & SKILLS**

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| ▪ <b>Portuguese:</b> Native    | ▪ <b>Microsoft Office:</b> Basic   |
| ▪ <b>English:</b> Fluent       | ▪ <b>Certifications:</b> Course of Law Business and Arbitration – Universidade Federal Fluminense; |
| ▪ <b>Spanish:</b> Intermediate | Course of cooperative and cooperativism – OAB/RJ;  |
| ▪ <b>French:</b> Intermediate  | Course of Introduction for Compliance – OAB/RJ;  |
|                                | Executive Education in Turnaround Management – FGV/SP.   |

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**PUBLISHED ARTICLES**

Dunaev, Isabela; Prima, Bruno – “**Negociação Preventiva: O Caminho Para O Achatamento da curva no Judiciário?**” Available on: <https://www.migalhas.com.br/depeso/330281/negociacao-preventiva--o-caminho-para-o-achatamento-da-curva-no-judiciario>

Dunaev, Isabela; Caseira, Bárbara Maços – “**Breves Reflexões acerca da efetividade do termo de adesão**” – Available on: <https://www.conjur.com.br/2021-jul-15/caseira-dunaev-reflexoes-efetividade-termo-adesao>

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**PERSONAL INTERESTS**

Travelling and culture discovery

Daily fitness &amp; healthy lifestyle

Photography

Learning languages

Gastronomic experiences