

BV

CIRRICULUM VITAE- BRITT VILJOEN CA (SA)

PERSONAL

Full Name: Britt Viljoen
Nationality: South African
ID Number: 9202040164082
Gender: Female
Marital Status: Single
Language: English (First Language)
Drivers license: Yes

ABOUT ME

I am a Chartered Accountant with South Africa Institute of Chartered Accountants, CA(SA). I am currently residing in the Cayman Islands.

A born and bred South African, who is a hard worker, a motivated individual and committed to succeeding. I strive to be the best I can be and challenge myself to be better every day. I am a beach, yoga and water lover, who enjoys meeting new people, traveling the world and growing as an individual. I live for change, new experiences and a balanced lifestyle. I am dependable with a strong work ethic.

EDUCATION

South African Institute of Chartered Accountants
Chartered Accountant - CA (SA) - 2020

South African Institute of Chartered Accountants- Cape Town, South Africa
Assessment of Professional Competence (APC) - 2019

South African Institute of Chartered Accountants- Cape Town, South Africa
Initial test of Competence (ITC) - 2017

University of South Africa- Cape Town, South Africa
Post Graduate Diploma in Applied Accounting Science (CTA) - Honors- 2016

University of South Africa- Durban, South Africa/ Connecticut, United States of America
Bachelor's Degree in Accounting Science (BCOMPT) – 2013

Our Lady of Fatima Dominican Convent School- Durban, South Africa
Matriculated High School -2009

EXPERIENCE

2021 July- Present
Insolvency Accountant • BDO Cayman Islands
Work Performed:
Performing tasks with the team on Official and Voluntary Liquidations

2019 November- 2021 July
Audit Senior • BDO Cayman Islands
Skills Obtained:
Auditor in Charge / Team Leader
Managing client portfolio
Excellent people and client service skills
Problem solving and decision making skills
Ability to lead and manage a team effectively and Teamwork
Excellent verbal and written communication skills
Effective time management skills



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REFERENCES

Declan Magennis

Director at BDO CRI (Cayman Islands)

Tel: + 1 345 815 4554

Email: dmagennis@bdo.ky

Boryana Mintcheva CA (SA)

Partner, BDO Cape Town.

Tel: +27 21 460 6315

Email: BMintcheva@bdo.co.za

Industries Exposed to:

Insurance/Reinsurance

Funds (Mutual and Private)

2017- 2019 November

Audit Trainee • BDO Incorporated • Cape Town, South Africa

Skills Obtained:

IFRS and IFRS for SMEs Frameworks.

CaseWare Software - Drafting of Annual Financial Statements

USAID training

Proficient in Microsoft Office (Excel, Word, PowerPoint)

Duties Performed:

Auditor in Charge / Team Leader

Execution of high-risk audit sections

Planning and Finalization of audits

Drafting of Annual Financial Statements

Preparation of audit budgets and analysis

2013- 2014

Aupair • Private Employer • Connecticut, United States of America

Skills Obtained:

Organization

People Management

Flexibility/Adaptability

2012

Part time Work • Nexia Levitt Kirson • Durban, South Africa

ACCOMPLISHMENTS

Second Year-Top Performer 2018 - Nominated by BDO Partners

“Britt is always willing to put in the extra effort and is eager to learn & apply her mind on the application and technical standards. Britt is a trainee you can rely on to ensure the work is done in line with the quality expected by BDO. She is committed to getting her job done and will go above and beyond to ensure it is done on time at the level of quality expected. Thank you for all the hard work and dedication.

Extra Mile Award 2018 - Nominated by Senior BDO Manager

“Britt has shown great work ethic, and gone above and beyond in completing her work on time, while also assisting the rest of the team. She was able to produce high quality work, while still maintaining a high spirit for the team, which was important as the audit was extremely difficult. It was a joy to work with her, she really impressed me with how she took on her job, as well as how she approached fellow trainees that did not know how to complete parts of their work.”

Extra Mile Award 2018- Nominated by Senior BDO Manager

“She received a 10 NPS rating from the client which demonstrates she provided excellent service and maintained the client relationship” -

Exceptional Client Service Award 2017 - Nominated by BDO Partner at BDO Cape Town Year-end Function 2017

PricewaterhouseCoopers Shield for Top achiever in Business Studies - Graduation Speech Night 2009
