

PERSONAL INFORMATION

Surname **BECKER**

Name **TANYA ANNE (TANYA)**

ID No 750514 0060 089

Tel No **071 337 1702**

E-Mail tanyabecker25@gmail.com

ACADEMIC INFORMATION

1993 **Senior Certificate**

1997 Graduate with **Blur** from University of Pretoria

1999 Graduate with **LLB** from University of Pretoria

2001 Admitted as **Attorney** of the High Court of South Africa (29 May 2001, Case Number 9922/2001)

2003 Admitted as **Conveyancer** of the High Court of South Africa (14 August 2003, Case Number 17591/2003)

2004 Graduate with **LLM** from University of Pretoria (specialising in Contracts and Insolvency Law)

2015 Admitted as **Notary** of the High Court of South Africa (21 May 2015, Case Number 16223/2015)

CERTIFICATES

2002 Certificate in terms of Section 4(2) of the Right of Appearance in Courts, Act 62 of 1995

2017 Diplôme D'Études en Langue Française DELF A1
Ministère de l'Éducation Nationale République Nationale

WORK EXPERIENCE

Smit & Vorster Attorneys:

Position: **Article Clerk & Professional Assistant**
Time: April 2000 – February 2006

J A Kruger Attorneys:

Position: **Attorney, Conveyancer, Notary & Practice Manager**

Time: March 2006 - Present

Reference: Jannie Kruger (Tel: 082 498 0423)

Duties:

- Financial Manager (Yearly Audit, Fidelity Fund Certificate, Sec 78(2)(A) / Sec 86(4) Investment accounts & Guarantees)
- Administration Manager (General administration)
- Conveyancing: transfers, bonds (currently not on any bank panels), consolidations, sub-divisions, opening of sectional title schemes.
- Notarial: Ante-nuptial agreements, Notarial bonds, Long terms lease agreements, Notarial certification of documents to be used internationally & Apostille
- High Court Litigation: Family Law matters / Divorces
- Contracts: Property sales agreements, lease agreements
- Trusts: drawing of documents and registering with Masters Office
- Administration of Deceased Estates

PROFESSIONAL MEMBERSHIPS

Member of the Legal Practice Council of the Northern Provinces
Member Number: M19855

LANGUAGE PROFICIENCY

LANGUAGE	SPEAK	WRITE	READ	LISTEN
Afrikaans (Home language)	Very well	Very well	Very well	Very well
English (Business language)	Very well	Very well	Very well	Very well
Dutch	Beginner	Beginner	Beginner	Beginner
Française (A1 level passed)	Beginner	Beginner	Beginner	Beginner
Deutsch	Beginner	Beginner	Beginner	Beginner