

# Brian St Clair Cooper

ID number : 9703065267080

I am a hard working and motivated person with approximately 2 years of experience. I am both diplomatic and tactful with professionals and non-professionals at all levels. Accustomed with handling sensitive and confidential records and information. I have demonstrated a good work ethic and very trustworthy. I am flexible, versatile and able to maintain calmness under pressure. I strive in deadline-driven environments and have excellent team-building skills. I am seeking a new position within a striving driven company for an opportunity to build up experience.

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facebook.com/Brian Cooper f

## WORK EXPERIENCE

### ASSISTANT MANAGER Econos Food

01/2020 - Present *Bloemfontein and Bethlehem*  
Grocery stores, restaurant and food services,

#### Achievements/Tasks

- Assistant Manager and in charge of the home deliveries department.

Contact: Mr D Tyropolis - 082 807 3748

### INTERNSHIP Cooper Trust

01/2016 - 12/2016 *Bloemfontein and Cape Town*  
Insolvency and Business Rescue Legal Firm

Contact: Mr CB Cooper - 0825587424

## EDUCATION

### NATIONAL SENIOR MATRIC CERTIFICATE Grey College

2015 *Bloemfontein*

#### Courses

- A copy can be provided on request.

### DIPLOMA - FINANCIAL INDEPENDENCE Boston Business College

01/2017 - 12/2017 *Port Elizabeth*

### DIPLOMA - MUSIC PRODUCTION Boston Business College

01/2017 - 12/2017 *Port Elizabeth*

## SKILLS

Time management

Sales

Marketing

Decision making

Customer service

Management skills

Networking

Delegating

Organisation skills

Multi-tasking

Communication skills

Problem solving

Strategic thinking

Leadership skills

Computer skills

Ability to work under pressure

Team player

## DRIVER'S LICENCE

I have a valid code B driver's licence.

- A copy can be provided on request.

## ACHIEVEMENTS

South African Polocrosse Player (2018 - Present)

## LANGUAGES

English

Native or Bilingual Proficiency

Afrikaans

Native or Bilingual Proficiency