

STEPHINE NARCISSE LIONEL

Belvedere, Canaries

Saint Lucia

sdnarcisse@hotmail.com

[17587139846](tel:17587139846)

EDUCATION

Barrister Training Course

BPP Law School, 2020- 2021, Merit

Graduate Diploma in Law

University of Central Lancashire, 2018-2020, Commendation

Certificate of Academic Standing

Bar Standards Board, 2017

A-Levels

Sir Arthur Lewis Community College, Castries 1997-1999

Sociology, English Literature, History, General Paper

Caribbean Examinations Council

St. Joseph's Convent, Castries 1992-1997

English Literature, Social Studies, French, Spanish, History, Mathematics,
English Language, Biology

BAR ADMISSION

2021- England and Wales (non-practising) Middle Temple

Saint Lucia

2022- BVI

PROFESSIONAL EXPERIENCE

Other Qualifications

-Chartered Institute of Arbitrators, London

Introduction to Alternative Dispute Resolution Online Course (2021)

-Diplomatic Protocol and Etiquette (2011)

SALCC-Introduction to Financial Accounting (2002)

Forge Virtual Experience Programme Participant (2021)

Client Pitch Presentation, Drafting client memo and commercial advice, Analyze a document as part of a merger review, Advise on the antitrust implications of a document discovered during due diligence, Prepare to interview a key witness

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PROFESSIONAL EXPERIENCE

Legal Employment

Judicial Research Assistant (Ag,)

December 2021 to Present

- Proofread and review judgments for delivery by the Court-Ensuring that the grammar, spelling, format and citations and general content is correct, conduct research on issues arising from applications listed for Chamber Hearings, Attend Case management conferences, chamber hearings and full court sittings, Draft Orders and Certificates of result of appeal

Case Manager II and Para Legal, Eastern Caribbean Supreme Court, Castries Saint Lucia

2005-2021

- Attend Court of Appeal sittings as Court Clerk and record court proceedings and Orders and Directions made the Court, Monitor all appeal matters filed at the court offices to ensure compliance with the rules of the Court, Schedule Court Matters and preparation of court chamber hearing lists, Supervise Case Managers in the Court of Appeal Registry, Develop and aid in the creation of a departmental and organizational procedures manual such as appeals process manual and the ECSC naming convention for electronic records.

Case Manager I, Eastern Caribbean Supreme Court

2002-2005

- Draft routine correspondence memoranda of appearance, court directions and other standard legal documents as required, Prepare case files and electronic bundling of commercial, civil and criminal appeals for the Hon. Chief Justice and Hon. Justices of Appeal, Communicate with Lawyers and Litigants in person on matters which may hinder listing of appeals.

Non-Legal Experience

Receptionist, Eastern Caribbean Supreme Court

2000-2002

Answer phones and operate a switchboard. • Greet visitors warmly and make sure they are comfortable. • Coordinate mail flow in and out of office

Interests

Volunteerism

- I have volunteered at the Freedom Law Clinic where I collaborated with other team members to undertake legal research and pursue lines of enquiry to verify whether there were grounds of appeal
- Reviewed extensive case papers
- Applied what was learned at school to a pending case where the defendant was convicted to a serious criminal offence
- Women's Ministry and Team Leader
 - Assisted in gathering donations for rural children and mothers

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Planned programs for church outreach activities such as meal donations and clean- up activities