

Ms. Jhneil Stewart

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Profile

A highly motivated Attorney-at-Law with an outstanding academic achievement and a strong talent for legal research. Able to function extremely well individually or collaboratively as a member of a team. I strive always to produce optimum quality work and I am guided by the belief that it is the mental attitude that determines the outcome of any task at hand. My core skills and competencies include:

- Sound knowledge and interpretation of statutes.
- Commendable and thorough legal research skills.
- Excellent written, oral and inter-personal skills.
- Sound proficiency in a variety of court proceedings.
- Excellent skills in drafting legal documents.

Education and Certification

2016- 2018 Legal Education Certificate, Norman Manley Law School (Principal's Roll of Honour)

2013-2016 LLB (Hons), The University of the West Indies, Mona

2006-2013 High School Diploma, St. Hugh's High School

Work Experience

Associate

June 2021- Present Harneys - British Virgin Islands

- Attending Court hearings.
- Drafting legal paperwork and materials such as written submissions and applications i.e. application to appoint liquidators etc.
- Providing legal advice on areas such as directors duties, shareholders disputes, negligence, termination of employees, international arbitration etc.
- Developing detailed litigation strategies to advance court matters.

Associate

March 2019 - May 2021 Hylton & Hylton Attorneys-at-law- Jamaica

- Provided General Commercial Advice i.e. Trust and Estate Planning, Amalgamation of Companies, Corporate Restructuring and Corporate Compliance.
- Drafted Wills, Letters of Wishes and Pre-nuptial and Post-nuptial Agreements.
- Reviewed various legal and security documents i.e. Loan Agreements, Novation Agreements, Shareholder and Sale Agreements, Promissory Notes, Deeds of Assignment and Discharge and Indemnity Agreements.
- Providing Advice on Commercial Arrangements and Agreements such as Consultancy and Franchise Agreements.
- Provided Advice on the legal effects and implication of various pieces of Legislation.
- Drafted various Contracts, Commercial Leases and Licenses.
- Providing Advice on Compliance related Issues and the Rules and Regulations that govern the Jamaica Stock Exchange.
- Provided Advice on Employment and Industrial Relations Issues i.e. Termination of Employees, Bonus Policies, Insolvency.
- Drafted Security Instruments and Legal Notices such as Notice to Quit, Demand Letters etc.
- Negotiated Settlements.

- Advised Regulated Companies on Share Subscription and Statutory Compliance.
- Reviewed Insurance Policies and advising clients on compliance related issues.
- Provided Advice on the acquisition of overseas aircrafts.
- Formation and Maintenance of Companies.

Internships

February 2019 Jamaica Special Economic Zone Authority- Jamaica

- Performed Legal research on Compliance related issues.
- Assisted with the drafting of the Jamaica Special Economic Zone Corporate Governance Charter.
- Provided Advice on the Interpretation of the *Jamaica Special Economic Zone Act* and its subsequent Regulations.
- Assisted with the Regulation and Compliance of Local and International Companies in the Special Economic Zone.

June - August 2017 Office of the Director of Public Prosecution

- Performed legal research.
- Drafted legal paperwork and materials such as indictments, allegation sheets, submissions and legal opinions.
- Developed detailed litigation strategies.
- Assisted the Assistant Director of Public Prosecution with trial preparation activities.

June - July 2015 Brown, Findley & Company- Jamaica

- Conducted legal research on a vast variety of land matters i.e. Adverse Possession, Joint Tenancy etc.
- Compiled spreadsheet of key data relating to clients.
- Assisted with file management (opening, retaining, maintaining, storing and closing files).
- Drafted legal paperwork with respect to Estate Planning, Property Transactions and General Conveyancing Matters.

Awards and Achievements

- 2018**
1. The Keith Stanford Albion Memorial Prize awarded for outstanding academic performance and outstanding contribution to student activities and interest in the Norman Manley Law School and who are listed on the Honor Roll.
 2. The Courtenay Coye LLP Prize awarded to most outstanding student over two years, Second Place.
 3. The Samuda and Johnson Prize awarded to the student with the best overall academic performance in Trial Advocacy and participation in community development based activities.
 4. The Raphael Codlin Prize for the most outstanding student over the two years.
 5. The Raphael Codlin Prize for the most outstanding year two student.
 6. The Raphael Codlin and Company Prize.
- 2017**
1. O. G. Harding & Company Award 2017 for Best performance in Landlord and Tenant
 2. The Foga Daley (Special) Scholarship
 3. Certificate of Excellence in Oral Advocacy (American Caribbean Law Initiative Oral Arguments)

- 2015 Jamaica Police Federation Scholarship for Outstanding Academic Achievement
- 2013
 1. St. Hugh's High School Top Achievers Award for Outstanding Academic Achievement
 2. St. Hugh's High School General Excellence Award for Outstanding Academic Achievement
- 2006 Outstanding Performance in Music

Mooting

- 2017 American Caribbean Law Initiative (ACLI) Team, Norman Manley Law School

Leadership Positions

- 2019 Risk Management (Head), Seventh-day Adventist Church
- 2018 Assistant Leader, Wills and Trust Committee, Seventh-day Adventist Church
- 2013-2018 Youth Leader, Seventh-day Adventist Church
- 2017- 2018 Guild Legal Advisory Committee Member, UWI, Mona
- 2010-2017 Sabbath School Secretary and Teacher, Seventh-day Adventist Church
- 2012-2013 Peace for Champs Representative
- 2011 Form Captain, St. Hugh's High School
- 2007 Peer Counselor, St. Hugh's High School

Associations

- Jamaican Bar Association- Member
- American Caribbean Law Initiative Alumni (ACLI) - Member

Voluntary Service

- Maxfield Park Children's Home
- Jamaica National Children's Home
- Good Samaritan Inn
- Peace for Champs

References

Available upon request